

Minutes of the Paul Memorial Library Trustee Meeting of March 4, 2014

Meeting was called to order at 6:39 pm.

In attendance were Kim Crisp, Win Fream, Pam Burch, and Lee Woodworth

Minutes from the February meeting were accepted.

There was no Treasurer's Report for this month.

We looked at the desk that Ray Buxton had built for our public access computers. It was determined that it was too large for the space and would impede foot traffic to the circulation desk. Pam will contact Ray to see how it can be reworked for just one computer that will face out from the bookshelves.

We will continue to explore having a larger desk built into the space by large windows near the Young Adult section. Kim will ask her carpenter for a quote.

Director's Report - Pam is working on a new registration form for all patrons. Time to purge all those who moved away or passed on. She presented a copy of what the new one will look like. Once they are copied, we will start requesting patrons to complete them. The Pancake Breakfast could be a great time to pass out surveys. Win and Kim suggested that they be done on a Google docs form and done on Ipads - Kim volunteering to go around and ask the questions to our attendees. Lots of upcoming events in March - see the calendar.

We discussed the wish list for the Friends of the Library. Their mailing has received an excellent response! Win noted that they included a personal note on each letter. Over \$3,000 has been raised thus far. Pam will share our Trustee wish list with the Friends, as they begin making decisions on how to spend the money.

The Pancake Breakfast is coming up quickly - on Saturday, March 29th. It was decided that a planning meeting is needed. The Trustees will get together at the library on Monday, March 10th at 7:00 pm. (The Friends are meeting at the same time). Win will talk to Charlotte and invite Eagle Scout Erik to attend as well. The new Hannaford in Exeter may be a great resource for donating items. A notice about all the library events, including the Pancake Breakfast went out to all NES students on March 3rd. The form to use the multipurpose room for this event has been submitted.

Kim discussed the proposals that she has received for geo-thermal heating . They run about \$32,000. The system is working well at the Rye Town Hall. This would be extremely forward thinking for us and our town. Would require a town budget warrant. We discussed getting other quotes for alternative heat sources such as propane as well.

The Community Garden - Pam put a notice in the last Friends newsletter that plots are available. The price of \$30/plot for water was included. So far, we have just had one request from a resident of Exeter. Pam will post a sign in the library about this as well.

Win reports that the garden beds need to be rebuilt. He will contact the local schools that may be interested.

We usually hear from PEA about community service day (Earth Day in April) about now. Pam will follow through if we don't hear from them soon.

Meeting adjourned at 7:35 pm

NEXT MEETING is Tuesday, April 1st at 6:30 pm

Respectfully submitted,

Pam Burch

Director's Report for February 2014

New and Important

- ❖ We are working on new library registration forms - it is time to purge all those who have died or moved away. We also need to get accurate information from all patrons including correct phone numbers and email addresses - need approval
- ❖ Attached is a version of our wish list for the Friends - need approval
- ❖ Library Survey as next step in Strategic Planning Process?

Library Building/Grounds

- ❖ Two new shades for reading room are here, need to be installed
- ❖ Still need to install light bulbs in outdoor lights (two)
- ❖ Need to improve connection with outdoor back doorbell
- ❖ New computer desk was installed by Ray Buxton on February 28th - has space for two computers
- ❖ We have a newer laptop now - donation - works to show movies

Book Clubs

The Afternoon Book Club met on Tuesday, February 12th to discuss "The Snow Child", 5 members attended. The Evening Book Club met on Monday, February 17th to discuss "A Reliable Wife", 8 members attended.

Upcoming Events!

NH Humanities Council - "**The Art and Importance of Fairy Tales**" on Tuesday, March 11 at 7:00 pm.

Ingrid Graff, Humanities Council Speaker, former librarian, avid reader and gardener will discuss: where do our fairy tales come from? What do they tell us about ourselves and our history? Why have they been censored and changed and how have retained their currency and popularity today?

NH Humanities Council - "**A Walk Back in Time: the Secrets of Cellar Holes**" on Tuesday, April 15 at 7:00 pm. Presented by Adair Mulligan - Executive Director of the Hanover Conservancy - Northern New England is full of reminders of past lives: stone walls, old foundations, a century-old lilac struggling to survive as the forest reclaims a once-sunny dooryard. What forces shaped settlement, and later abandonment of these places? Adair explores the rich history to be discovered in what remains behind.

Books and Babies Breakfast - Saturday, March 15th at 10:00 am, 7 new babies in town

Pancake Breakfast - Saturday, March 29th from 8:00-11:00 am at NES

*** **New Hampshire Trustees Association Annual Meeting - Monday, May 19th** ***

Friends of the Library

Their direct mail letter to all households in Newfields has generated \$3,050 in memberships and additional donations as of yesterday (March 3). A generous donation of \$1,000 was received from The Space Station. Fall Festival date looks like September 27th. Their next meeting is Monday, March 10th at 7:00 pm

Snow Days - We were closed on Thursday, February 13th for snow and closed early on February 18th for snow

Connecting with Other Libraries/Professional Development

I attended the Seacoast Area Libraries Cooperative meeting on February 21 in New Castle. They just installed new carpeting (carpet squares) which look great!

Lee and I will travel to Manchester on March 6th for the annual CHILIS conference (Children's Librarians of New Hampshire). Doris will cover the library for the day. Lee will attend a READS workshop on March 20th in Rye to learn more about how to help our patrons with electronic devices (downloading books, etc.)

Attendance at Events in February (weather cancelled 1 Preschool Story Time & afterschool Crafts)

Babies and Toddlers - 8 children/6 adults

Preschool Story Time - 14 children/11 adults

TOTAL = 84

Lego Club - 10

Games - 5

Movie Night - estimate of 10

Movie Matinee - 6 children/1 adult

Book Groups - 13

Library Statistics for January

Total number of people through the door: 364

Total number of patrons using the library: 192

Total number of items circulated this month: 654

Number of new patrons: 2

Respectfully submitted,

Pam Burch